

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers. Mayor Cody Schmidt called the meeting to order at 6:30 p.m. with the following presents: Councilmembers Rickee Maddox, Alan Moeder, Cory Urban, Jolene Biggs, Davis Jimenez, Lindsey Krom-Craven, and Natalie Towns. Absent was councilmember Kevyn Soupiset. Also in attendance were City Administrator Brandon Anderson, Assistant City Administrator Logan Burns, City Attorney Allen Glendenning, and City Clerk Shawna Schafer.

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on December 4, 2023.
- b) **Claim's Warrant Register 12-18-23:** Covering 2023 bills to date in the amount of \$714,685.46.
- c) **Payroll Register P/R 12-15-23:** Covering payroll ending December 9, 2023, in the amount of \$526,932.09.
- d) **Appointments:** Mayor Schmidt appointed James Kuhlman to the Planning Commission Board.
- e) **Change of Date for the Next Regular Council Meeting:** The next regular council meeting falls on Monday January 1, 2024, which is the New Years Holiday observed by the City. It is recommended that the meeting be held on Tuesday, January 2, 2024, at 6:30 p.m.
- f) **Agenda:** Approval of agenda as submitted or amended.

Mr. Urban made a motion to approve the consent agenda. The motion was seconded by Ms. Biggs and passed with all voting in favor.

B. OLD BUSINESS: There was no old business.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS: There were no visitors or announcements.

D. NEW BUSINESS

1. **Councilmember Reports:** There were no Councilmember reports.

2. **Administrators Update:** City Administrator Brandon Anderson presented an update on what is happening within the City organization.

3. **CVB/Community Coordinator Report:** Community Coordinator Christina Hayes presented her monthly report.

4. **Abatements:** Assistant City Administrator Logan Burns presented abatements.
 - a. **1918 Holland St:** There is trash and refuse on the property including, but not limited to: **Concrete and junk** and that said Unlawful Accumulation constitutes a nuisance pursuant to Section 8.08.110 of the Code of Ordinances of the City of Great Bend, Kansas. This real estate is located at 1918 Holland St. and is the subject of Resolution Number 121823-A.
 - b. **1445 12th St:** There is trash and refuse on the property including, but not limited to: **Tires** and that said Unlawful Accumulation constitutes a nuisance pursuant to Section 8.08.110 of the Code of Ordinances of the City of Great Bend, Kansas. This real estate is located at 1445 12th St. and is the subject of Resolution Number 121823-B.
 - c. **409 3rd St:** There is trash and refuse on the property including, but not limited to: **Garbage and Debris** and that said Unlawful Accumulation constitutes a nuisance pursuant to Section 8.08.110 of the Code of Ordinances of the City of Great Bend, Kansas. This real estate is located at 409 3rd St. and is the subject of Resolution Number 121823-C.

Mr. Moeder made a motion to approve Resolutions 121823A-C. Ms. Maddox seconded the motion and passed with all voting in favor.

5. **Vietnam Veterans Memorial at Veterans Park:** City Administrator Brandon Anderson reported that after the success of the Wall that Heals this past summer in Great Bend, this group banded together to discuss, plan, and design a memorial to be placed in Veterans Park with the City of Great Bend's permission. The monument would be a constant reminder and remembrance of Vietnam Veterans. The cost for the project is being covered through grants, current donations and about 1/3 of the money left to be solicited through fundraising. The city would be responsible for powering the lights to the memorial and taking care of the irrigation system. Both these items could be handled by the city with very little added expense. Three options for location were presented. Mr. Jimenez made a motion to approve the "2nd placement" with the angled view of the Vietnam Veterans Memorial at Veterans Park as presented. The motion was seconded by Ms. Maddox and passed by a vote of 6-1, with Ms. Towns voting against.

6. **2023 Year End Transfers:** City Clerk/Finance Director Shawna Schafer reported that the attached is the proposed listing of the 2023 nonbudgeted transfers in the amount of \$1,550,000. The listed projects are what we are earmarking the money for, however, the money does not have to be used for these projects and can be transferred back to the general fund if needed. Mr. Urban made a motion to approve the 2023 nonbudgeted transfers in the amount of \$1,550,000. The motion was seconded by Ms. Biggs and passed with all voting in favor.

7. **Property & Casualty Insurance Renewal:** City Administrator Brandon Anderson and Regional Director Charlie Herr reported that we have made Gallagher our broker for our Property and Liability coverage because we felt a change was needed to a more aggressive and involved effort to ensure our coverage is updated and current but even more importantly with the large storm claim we are currently processing would ensure our ability to maintain coverage for the City of Great Bend. There is a significant increase in the renewal and a large portion has to do with the property insurance due to

the large claim the City is currently dealing with. Ms. Towns asked why we only had one bid. Mr. Herr responded that municipalities have limited options for insurance coverage. One insurance would not take the City due to the claim, the other is a pool which would piecemeal our insurance and would be much more costly for the City and not as good of coverage. Ms. Biggs made a motion to approve the purchase of the 2024 property & casualty insurance not to exceed \$692,890.00. The motion was seconded by Mr. Urban and passed by a vote of 6-1, with Ms. Towns voting against.

8. **Zarah Lofts:** Justin Pregont with Pomeroy Development addressed the Governing Body about the Zarah Lofts RHID, MIH-ARPA Agreement, and the Loan Agreement. Mr. Moeder made a motion to approve Resolution 121823-D, considering establishing a RHID with the city and setting the public hearing for February 5, 2024. The motion was seconded by Ms. Biggs and passed by a vote of 5-2, with Ms. Krom-Craven and Mr. Jimenez voting against. Ms. Biggs made a motion to authorize the Mayor and/or City Administrator to execute the MIH-ARPA Agreement and Proceeds Payment Agreement with the KHRC relating to the multi-family housing development planned at the historic Zarah Hotel in downtown Great Bend. The motion was seconded by Mr. Moeder and passed by a vote of 5-2, with Ms. Krom-Craven and Mr. Jimenez voting against. Mr. Urban made a motion to authorize the Mayor and/or City Administrator to execute the loan agreement with the Lofts at Zarah, LLC relating to the multi-family housing development planned at the historic Zarah Hotel in downtown Great Bend. The motion was seconded by Ms. Biggs and passed by a vote of 4-3, with Ms. Krom-Craven, Mr. Jimenez and Ms. Towns voting against.

ADJOURNMENT

Ms. Biggs made a motion that the meeting be adjourned. Mr. Moeder seconded the motion and passed with all voting in favor. The meeting was adjourned at 7:21 p.m.